BROWNSVILLE INDEPENDENT SCHOOL DISTRICT

STUDENT DISCIPLINE REFERRAL

Daft: _____
Time: _____
Referred to:
_____

_____
Campus Loc. #

Name:	SSN/State I.D. Number:	Grade Level	Referred By:
Home Address:	Home Telephone Number(s):	Emergency Telephone Number(s):	
Father's Name & Work Number:	Mother's Name & Work Number:		

TEACHER'S CHECK-LIST (Check all that apply):

- ☐ Verbal correction (date: _____)
- ☐ Called parent (date: _____)
- ☐ Sent parent a letter of concern (date: _____)
- ☐ Parent Conference (date: _____)
- ☐ Issued teacher's detention (dates: _____)
- ☐ Classroom plan initiated (date: _____)
- ☐ Changed seating arrangement (date: _____)
- ☐ Referred to Counselor (date: _____)
- ☐ Consulted with administrator (date: _____)
- ☐ Other _____ (date: _____)

REASON FOR REFERRAL:

_____

STUDENT'S VERSION OF INCIDENT/REFERRAL: _____

Have you been Informed of the allegations/charges against you? ☐ Yes ☐ No
Have you been given the opportunity to tell your version? ☐ Yes ☐ No

Student's Signature : _____ Date: _____

ADMINISTRATOR'S CHECK-LIST:

(Discipline record required upon student removal for one or more days)

- ☐ Secured student signature on Student Code Of Conduct/Parent Handbook Receipt Form (date: _____)
- ☐ Student conferences (date: _____)
- ☐ Notified parent (date: _____)
- ☐ Issued detention (dates: _____)
- ☐ Parent conference (date: _____)
- ☐ Referred to Counselor (date _____)
- ☐ Restricted school activities (dates: _____)
- ☐ ISS (days:___ /dates: _____)
- ☐ Home suspension (days: _____/dates:_____)
- ☐ AEC removal (days: ____ /dates:_____)
- ☐ Recommend student expulsion (hearing date: _____)
- ☐ Other _____ (date: _____)

NOTES: _____

Administrator's Signature: _____ Date- _____

FOR OFFICE USE ONLY

A. Campus III of disciplinary assignment #:031901 _____
B. Disciplinary action code: _____
C. Disciplinary reason code: _____
D. Official length of disciplinary assignment: _____ Actual: _____
E. Disciplinary -length-difference-mason-code: _____
F. Administrator's Initials: _____ Date: _____

Copies will be Issued to the following: Administrator, Teacher, Counselor, Parent